



## Cents-Off Donation Form

The Angel Foundation for Learning is the charitable organization that serves the needs of students in the Toronto Catholic District School Board. Through the generosity and compassion of donors, we support vulnerable students by nurturing their body, mind and soul through nutritional, educational and spiritual programs.

The Angel Foundation for Learning provides financial assistance to over 35,000 TCDSB students and disburses over \$2,000,000 through four wings of support: Student Nutrition programs; School Allocation Fund; Guardian Angel Funds; and Bursaries and Awards.

The Cents-off program is one of our sources of funding. You can donate the **cents** from your bi-weekly paycheque to The Angel Foundation for Learning. This amounts to less than \$25.00 per year and you receive a Charitable Donation tax receipt on your T4 statement. You can also choose to increase this donation to a set amount each paycheque.

Be an angel! Join the Cents-Off program by filling out the enrolment form below and sending it to:

**The Angel Foundation for Learning, CEC via courier.**

For further information visit our website at: [www.angelfoundationforlearning.org](http://www.angelfoundationforlearning.org) or call 416.222.8282 Ext. 2195.

### Frequently Asked Questions

**\* What is the Cents-Off Program and why should I donate?**

Established in 1987, Cents-Off is a payroll deduction program whereby the cents from your paycheque are donated to the Foundation and used to assist students in TCDSB schools. (i.e. Pay amount: \$798.22; Donation: \$0.22; Pay amount to employee: \$798.00). Over 1,600 TCDSB staff currently participate in this program and together have a huge impact on the Foundation. We would like to see that number grow because we know first-hand the *power of pennies* to help offer all students an opportunity to thrive. Together we can raise approximately \$150,000 **annually** through Cents-Off.

**\* How do I enrol?**

It's simple! Fill out the Cents-Off form below and the pennies will be deducted from your bi-weekly paycheque.

**\* Who has access to my payroll information?**

The TCDSB Payroll Department's computer-generated software, will automatically deduct the pennies from your paycheque. No one has access to your payroll information. Payroll requires your SAP Employee Number in order to verify your information.

**\* What percentage of my donation supports TCDSB students?**

100 % of money raised through Cents-Off goes to support our programs (i.e. Social Work Emergency Fund; AFL Camp Fund; School Allocation Fund).

**\* Can I donate a fixed amount instead of the "cents" from my paycheque?**

Yes! Simply indicate on the Cents-Off form the dollar amount that you would like to have deducted from your paycheque.

**\* Is there a way to opt out of the program?**

Yes, you can always opt out by notifying Payroll.

### THE ANGEL FOUNDATION FOR LEARNING

**Educate \* Inspire \* Support \* Nurture**

Payroll Deduction:

I authorize TCDSB to deduct the cents from my bi-weekly paycheque.

I am currently enrolled in Cents-Off and I want to increase my bi-weekly donation to \$\_\_\_\_\_.

Name: \_\_\_\_\_ Employee No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone (work): \_\_\_\_\_ Worksite: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

